



CONSTITUTION

ASSAM COLLEGE TEACHERS' ASSOCIATION (ACTA)

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“Constitution of ACTA”
(Re-drafted in 2019)

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1st Edition, 2019
(Adopted in its 65th Annual Conference held at B. Borooah
College, Guwahati on 29-06-2019)

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Preface

The Constitution of Assam College Teachers' Association (ACTA) was originally adopted in 1961 at Jorhat Conference held under the Presidentship of Prof. Bipin Pal Das. Following its adoption, the Constitution was amended nine times till 2011, i.e., in the years 1967 (at Darrang College), 1972 (at D.K.D. College), 1974 (at Nowgong College), 1980 (at Sivasagar Girls' College), 1984 (at Nalbari College), 2003 (at Gargaon College), 2005 (at Bongaigaon College), 2008 (at Nalbari College) and 2011 (at Duliajan College) respectively. In view of the considerable increase in the number of members of the Association over the years, increase in the number of affiliating universities, changes in the state's administrative set up, emerging needs and issues in the context of extensive reforms in higher education in a post-globalised world, and the myriads of problems faced by the colleges and the college teachers, it was felt by the Association that the Constitution needed a fresh look for making it adapt to the fast changing situation. Accordingly, the Central Executive Committee of ACTA, in its meeting held on 17.11.2019, resolved to rewrite the entire constitution bringing in changes suggested by members. For the purpose, a committee was formed under the chairmanship of President of ACTA Sri Biswajit Bhuyan. The committee rewrote the earlier constitution and, after following due constitutional procedure, placed the draft in the Annual Conference which approved and adopted it.

Thus the present constitution which was adopted in its entirety on the 29th of June, 2019 in the 65th Annual Conference held at B. Borooh College, Guwahati presided over by Sri

Biswajit Bhuyan brought about major and extensive modification to the earlier version in terms of total number of articles and their sequencing, organisational structure and certain other important aspects of the Association. The Constitution is divided into 9 Parts which include 15 Articles and 2 schedules. Part-I incorporates Name, Aims and Objectives, Emblem, Description of flag, Jurisdiction, Affiliation and address of the Head Office of the Association in Articles 1 to 7 respectively. In Part-II, Structure, Powers and Functions of the Units (Article 8) are described. Part - III deals with the Structure, Powers and Functions of the Zones (Article 9). Part-IV includes the structure, powers and functions of the Central Executive Committee (CEC) and also the duties and responsibilities of all its office bearers (Article 10). Structure, Powers and Functions of Steering Committee (SC) are described in Part-V (Article 11). Part - VI lays down formations of various Sub-Committees (Article 12). The provisions for finance, budget, accounts and audit are explained in Part-VII (Article 13), while those of Annual Conferences in respect of the Central Executive Committee and the Zones are included in Part-VIII (Article 14). Miscellaneous matters, viz., Right to sue and / or be sued, Amendment, Special Convention, Dissolution and Interpretation, have been incorporated in Part-IX (Article 15). At the end of the Constitution two schedules, viz., Form for New Membership Enrolment, List of the Zones/ Colleges (in alphabetical order) are annexed.

Sd/- Biswajit Bhuyan

President

Sd/- Himangshu Maral

General Secretary

Assam College Teachers' Association

CONTENTS

Article(s) Page (s)

Preamble

PART-I

1. Name	7
2. Aims and Objectives	7
3. Emblem	9
4. Flag	9
5. Jurisdiction	9
6. Affiliation	9
7. Head Office	9

PART-II

8. Units : Structure, Powers and Functions	9
--	---

PART-III

9. Zones : Structure, Powers and Functions	15
---	----

PART-IV

10. The Central Executive Committee (CEC)	18
10.1 Structure	
10.2 Powers and Functions	
10.3 Duties and Responsibilities of the Different Office Bearers	
a. President	
b. Vice-Presidents	
c. General Secretary	
d. Finance Secretary	
e. Secretaries	
f. Assistant Secretaries	

PART-V

11. **Steering Committee (SC)** 30
Structure, Powers and Functions

PART-VI

12. **Various Sub-Committees** 30
12.1 Editorial Board
12.2 Building Construction and Maintenance Committee
12.3 Academic Committee
12.4 Women Studies and Development Cell
(in short Women Cell)

PART-VII

13. **Finance, Budget, Accounts and Audit** 33
13.1 Different sub-heads of Central Fund
13.2 Accounts and Audit

PART-VIII

14. **Annual Conferences** 35
14.1 ACTA Annual Conference
14.2 Annual Zonal Conference

PART-IX

15. **Miscellaneous** 37
i. Right to sue and/ or be sued
ii. Special Convention
iii. Amendments
iv. Interpretation
v. Dissolution

SCHEDULES

- I. New Membership Enrolment Form
II. List of the names of Zones and Colleges (Alphabet wise)

CONSTITUTION
of
Assam College Teachers' Association
(ACTA)

(Re-drafted in 2019 and adopted on 29.06.2019)

PREAMBLE

Whereas it has been considered expedient to form an Association of the teachers of the colleges of the State of Assam, provincialised as on to-day (both the colleges and services), devoted to the cause of education and promotion of academic, cultural, social and economic welfare of the members and to fostering mutual goodwill and understanding among teachers, in general and college teachers, in particular, we the teachers of the aforesaid categories of the State of Assam do hereby make, adopt and give to ourselves this Constitution.

PART – I

1. Name: The name of this association shall be “Assam College Teachers’ Association” to be here-in after called ‘Association’ or ‘ACTA’.

2. Aims and Objectives: The aims and objectives of the Association shall be :

- a) to strive to contribute towards all-round development of education in the State, in general and of collegiate education, in particular.
- b) to preach and adopt such measures as are considered necessary for the development of a healthy, progressive

and creative cultural life in the State, in particular and in the Country, in general.

- c) to make continuous efforts towards comprehensive human resource development in the state of Assam, in particular and in the country, in general.
- d) to promote national integration and national ideals and to defend fundamental rights and human values.
- e) to safeguard and improve the conditions of service and status of teachers.
- f) to render necessary help to the distressed member/ members of the Association and his/her/their family/ families.
- g) to establish friendly relations with and extend co-operation to other teachers' Associations, inside and outside the state of Assam.
- h) to promote study and research in educational and other allied fields with special emphasis on the conditions of the north eastern region of India.
- i) to focus on the educational and other problems of the north eastern region by publishing books, journals, bulletins, etc. and through survey and field study.
- j) to initiate and assist schemes for securing solutions to educational and other problems.
- k) to share views and ideas with parents, students and other people who are interested in the all-round development of education and other related matters.
- l) to adopt and implement such other measures as may be deemed necessary for furtherance of the aforesaid objectives.

3. Emblem: The Association shall have an emblem, the description of which is as under:

- a) The emblem is shaped like a lotus petal with two petal like flaps at its base and the name of the Association in its abbreviated form in English as ACTA occupying the central part of the base.
- b) There is a lightened earthen lamp with an open book encircled by the halo of the flame occupying the central part of the petal signifying the dissemination of knowledge.
- c) The name of the Association in Assamese script "অসম কলেজ শিক্ষক সংস্থা" is inscribed at the peripheral portion of the lotus petal.
- d) The whole emblem is drawn on white background.

4. Flag: There shall be a flag of the Association which is unique in structure. It is made of silk clothe of 3:2 in ratio of length and width. The colour of the flag is white with the green emblem of the Association at the Centre.

5. Jurisdiction: The Jurisdiction of the Association shall extend to the whole of the State of Assam.

6. Affiliation: The Association is an affiliated Unit of All India Federation of University and College Teachers' Organisations (AIFUCTO).

7. Office: The Central Office of the Association is located at ACTA House, Solapar, Guwahati-8, Assam.

PART - II

Units

8. Structure, Powers and Functions

- a) The Association shall have one Unit in each and every

affiliated college. The Unit shall hold office for one year. The Unit shall have to acquire affiliation from the Central Executive Committee (CEC) of the Association.

- b) A Unit shall automatically come under the jurisdiction of the concerned Zone of the Association. No Unit can surpass its respective Zone in any organisational matter. Necessary fees due to the Zone must be paid before joining the Zonal conference. Zonal Executive Committees shall have to forward proposal(s) to CEC for de-affiliation of any Unit under its jurisdiction in the event that such a Unit is involved in unconstitutional activities or fails to pay its dues to the Zone.
- c)
 - i) A Unit shall have a minimum of 15 (fifteen) members. However, the Central Executive Committee shall have the power to accord affiliation to a Unit having less than 15 members under special circumstances on the basis of a proposal forwarded by the concerned Zonal executive committee. The affiliated Unit shall elect its own President and Secretary and such other office-bearers as it deems necessary from time to time for smooth running of the affairs of the Unit. Each unit shall convene its annual general meeting at least 15 days before the annual zonal conference to elect or select its new office-bearers.
 - ii) The Principal of a college shall not be a member of the Unit.
 - iii) The Principal i/c of any college shall not be an office bearer of the Unit, Zone and Association.
- d) A Unit shall have the power to frame its own bye-laws in the spirit of the ACTA Constitution. Any unit, for adopting

its by-laws, shall have to obtain prior approval of the Central Executive Committee of the Association.

- e) In any Unit meeting, one third of its members shall form quorum, unless the by-law, if any, of the unit determines otherwise.
- f) Except in the case of an existing member of the Association, only those serving against valid sanctioned posts will be eligible to be a member of the Association.
- g)
 - (i) The membership of the Association shall be open to teachers serving against valid sanctioned posts agreeing to execute a Declaration in the manner and form hereinafter provided in the Schedule to this Constitution and on payment of an enrolment fee and such other fee(s) fixed by the CEC from time to time.
 - (ii) Provided that, no member shall join any other organization which runs counter to the interest of the Association.
 - (iii) Provided further that, if any member of a Unit who is on leave or lien for a period exceeding six months, he/she shall not hold any office of the Unit/ Zone, and cease to be a member of the CEC and its sub-committee(s)
- h) Each Unit shall pay to the Central Fund and the Zonal Fund of the Association such amount per annum and per member as may be fixed by the Central Executive Committee and the concerned Zonal Executive Committee from time to time for smooth running of the affairs of the Association, along with the annual affiliation fee fixed by the CEC from time to time. Affiliation of a Unit shall stand automatically cancelled if the Unit fails

to clear up such dues latest by the time of Annual Conference. Such a defaulting Unit shall be eligible for re-affiliation on payment of all outstanding dues along with a renewal fee fixed by the CEC from time to time.

- i) A Unit shall meet its expenses and pay the fees as mentioned in Article 8 (h) above to the Association by raising a fund of its own with contributions from members of the Unit at a rate to be fixed by the Unit.
- j) Any member who fails to pay the fees to the Unit and the Association for twelve consecutive months shall cease to be a member of the Unit and the Association.
- k) Every member of the Association shall get a copy of the Magazine/ Journal.
- l) For Life Membership, a retired college teacher shall have to apply to the concerned Unit where he/she was a member, in a prescribed pro-forma. The proposal from the concerned Unit will then be submitted to the Central Executive Committee with a recommendation from the Zone. Life Membership of the Association can be obtained by paying a fee as fixed by the CEC from time to time. A Life Member shall have the privilege to attend all the programmes of the ACTA Conference including the delegate session(s) as spectators (audience) after paying delegate fees.
- m) A Unit must compulsorily produce the fee clearance receipt from the concerned Zone at the time of depositing fees payable to the CEC at the Annual conference of the Association.
- n) A Unit shall
 - i) enroll members of the Association by realising all

- fees as laid down in Article 8(f), 8 (g) and 8 (h).
- ii) elect or select delegates to the Annual Conference of the Association as per provisions of Article 14.1 (b).
 - iii) have the power to move resolutions in the Annual Conference with permission from the President.
 - iv) hold periodical meetings to devise ways to improve the standard of teaching in the college, hold discussions on various topics in pursuit of intellectual development and take necessary steps to implement the decisions and directives of the Zonal Executive Committee and the Central Executive Committee of the Association. Under no circumstances, not more than three months shall elapse between two general meetings of the unit. The Unit Secretary shall be responsible for proper maintenance of proceedings of the meetings and keeping of accounts.
 - v) work with an aim to foster healthy co-operation and fraternity among the members and for furtherance of the objectives of the Association.
 - vi) forward reports of the activities and proceedings at least twice a year to the Zonal Executive Committee of the Association.
 - vii) refer matters relating to discipline and conduct of member(s) to the Central Executive Committee of the Association for disposal, along with a full report and suggestions.
 - viii) neither publish nor circulate any letters, resolutions, news items, statements or opinions etc. in any

media regarding organisational and policy matters of the Association without prior permission from the Central Executive Committee. A Unit shall not allow any member to indulge in such activities against the interest of the Association, and shall immediately inform the CEC in case such activities are noticed by it.

- ix) have the power to expel, suspend members or cancel the membership of any member for such activities which are considered detrimental to the interest of the Unit or / and the Association. However, in all such cases, a unit shall have to take the (prior) approval of the CEC through the respective Zonal Executive Committee (ZEC).
 - x) have the power to suggest amendments to the Constitution to the CEC.
 - xi) propose a candidate for any election conducted by the Association.
 - xii) No member/ Unit shall contest/sponsor any candidate(s) against official candidate(s) sponsored by the Association as per Article 10 (2) (a) (vii)
 - xiii) No unit shall resort to any agitational programme unilaterally. However, in an exceptional situation wherein an agitational programme by a Unit becomes unavoidable, the concerned Unit shall have to apprise the CEC through the respective Zone and get its prior approval.
- o) Any social media (facebook, whatsapp, etc.) group/page opened in the name of any ACTA Unit has to have the

approval of the Zonal Executive Committee, and must have the President and the Secretary of the concerned Zone as well as the CEC member representing that Zone as members of the group/page.

- p) For other matters which are not specifically enumerated in this Article, the relevant Articles and clauses of this Constitution shall supplement it.

PART - III

Zones

9. Structure, Powers and Functions

In order to ensure effective organisational network and maintenance of proper co-ordination amongst the Units, it is expedient to form ACTA Zones as per the provisions of the constitution. Each Zone shall form a Zonal Executive Committee with members from among the Units under the concerned Zone, as per provisions provided hereunder.

- a) Jurisdiction of Zonal Executive Committee
- i) The Annual Conference of the Association shall have the power to demarcate the jurisdiction of different Zones provided that the Central Executive Committee moves a resolution to that effect and that the same is adopted by the Annual Conference.
 - ii) The administrative boundaries of a district shall not be taken into cognizance as the sole criterion for formation of a Zone.
 - iii) Each Zone shall have a minimum of six (6) units. However, considering geographical and other related constraints, a Zone may be formed with

- less than six (6) Units through a resolution adopted to that effect in the Annual Conference.
- b)
 - i) There shall be an Executive Committee of each Zone, consisting of the office bearers and members.
 - ii) The office bearers of the Zonal Executive Committee shall be elected by the delegates from amongst themselves in the Annual Zonal Conference.
 - iii) Each Unit shall elect one member to the Zonal Executive Committee.
 - c)
 - i) The outgoing President and Secretary of the Zonal Executive Committee shall be ex-officio members of the newly constituted Zonal Executive Committee.
 - ii) The outgoing CEC member of the Zone shall be an ex-officio member of the Zonal Executive Committee.
 - iii) The member(s) elected/nominated to the Central Executive Committee from the Zone shall be executive member(s) of the Zonal Executive Committee.
 - d) The following shall be the office bearers of the Zonal Executive Committee.
 - i) One President.
 - ii) One Vice President
 - iii) One Secretary
 - iv) One Treasurer
 - v) Two Assistant Secretaries of which at least one

shall be a woman member who shall be the Convener of the Zonal Women's Cell (Article 12 (4))

e) Power and functions of the Zonal Executive Committee

The Zonal Executive Committee shall

- i) hold office for one year.
- ii) arrange for holding the Annual Zonal Conference in consultation with the host Unit and a minimum of 10 (ten) days' notification to the Units shall be necessary for convening Annual Zonal Conference. Such arrangements must be made at least 15 (fifteen) days before the Annual Conference of ACTA.
- iii) circulate and monitor execution of the decisions of the Central Executive Committee.
- iv) have no power to take independent decision of any agitation programme.
- v) have no right to take disciplinary action on any member or Unit, but may forward such proposals to the Central Executive Committee for settlement.
- vi) have the power to mobilise its own fund from Unit members only, at such rates as may be fixed by the Zonal Executive Committee from time to time.
- vii) have the power to pursue any Unit which defaults in payment of annual fees to the Central Executive Committee, for paying such fees.
- viii) have no right to make public statement(s) against any decision(s) of the Central Executive Committee, but may request the Central Executive

Committee to review any such decision(s).

- ix) neither publish nor circulate any letters, resolutions, news items, statements or opinions etc. in any media regarding organisational and policy matters of the Association without prior permission from the Central Executive Committee. A Zone shall not allow any Unit to indulge in such activities against the interest of the Association, and shall immediately inform the CEC in case such activities are noticed by it.
- f) The Secretary and Treasurer of the Zonal Executive Committee shall jointly maintain accounts of the Zone including receipts and expenditure.
- g) Any social media (Facebook, WhatsApp etc.) group/page opened in the name of any ACTA Zone has to have the approval of CEC, and must have the President and the General Secretary of ACTA as members of the group/page.
- h) For other matters which are not specifically enumerated in this Article, the relevant Articles and clauses of this Constitution shall supplement it.

PART – IV

10. The Central Executive Committee (CEC)

10.1 Structure

There shall be one Central Executive Committee of ACTA consisting of office bearers and members.

The following shall be the office bearers of the Central Executive Committee.

- i) One President

- ii) Two Vice-Presidents (one reserved for woman)
- iii) One General Secretary
- iv) One Finance Secretary
- v) One Organising Secretary
- vi) One Academic Secretary
- vii) One Women Cell Secretary (reserved for woman members)
- viii) One Office and Publicity Secretary (to be co-opted)
- ix) Four Assistant Secretaries
 - a) Assistant Secretary for Assam University Areas
 - b) Assistant Secretary for Dibrugarh University Areas
 - c) Assistant Secretary for Gauhati University Areas
 - d) Assistant Secretary for Sixth Schedule Areas

The Four Assistant Secretaries shall be elected/ selected/ nominated by the CEC from among members of the respective University and Sixth Schedule (BTAD) areas in the first meeting of the CEC.

- x) All office bearers except the Office and Publicity Secretary and the four Assistant Secretaries shall be elected by the delegates from amongst themselves in the Annual Conference, there being no more than one office bearer from a Unit. No office bearer shall continue for more than two consecutive terms in the same office. No member of a Unit from which one CEC Member is elected shall contest for any office of the Central

Executive Committee.

- xi) No member of a Unit from which an ex-officio member is or would be part of the Central Executive Committee, shall contest for a post of CEC member or any office of the CEC.
- xii) Any delegate to the Annual Conference shall have the right to contest for any post/ office of the Central Executive Committee, within the provisions of the constitution, provided he/ she is permitted, through a resolution adopted in the general meeting, to contest for it by the Unit of which he/she is a member.
- xiii) The Returning Officer, appointed as per ACTA election guidelines to conduct the election of the office bearers of the ACTA, shall arrange for a stage campaign for all the contesting candidates at a suitable time during the delegate session.
- xiv) Each Zone shall elect/select one member to the Central Executive Committee in its Annual Zonal Conference from amongst the delegates. With a view to ensuring women's participation in the CEC, three (3) posts of CEC members shall be reserved for women from among the zones. In every term, the three (3) zones to be reserved for women shall be selected by means of lottery in the joint meeting of the CEC with zonal Presidents and Secretaries. However, no zone shall be reserved for woman for two consecutive terms.
- xv) The outgoing President and the General Secretary shall be ex-officio members of the Central Executive Committee.
- xvi) The Office and Publicity Secretary shall be co-opted by

the Central Executive Committee in its first meeting after the Annual Conference. The General Secretary shall have the prerogative to propose the name of the co-opted Office and Publicity Secretary.

- xvii) To be an office bearer or a member of the Central Executive Committee, a delegate must hold, on the date of his election/selection, the membership of the Association for at least 5 (five) consecutive years from the sponsoring Unit. This shall be applicable to the co-opted Office and Publicity Secretary too.
- xviii) The Central Executive Committee shall appoint or nominate any member of the CEC to fill in the vacancy of an office bearer if it occurs before the end of the term of the Committee.
- xix) No vacancy in the Central Executive Committee shall invalidate the proceedings of any meeting of the Central Executive Committee.
- xx) A member of the Central Executive Committee who fails to attend three consecutive meetings of the Central Executive Committee without reasonable grounds for such absence shall cease to be a member of the Central Executive Committee automatically.
- xxi) Any office bearer or any member of the Central Executive Committee who is on leave or lien for a period exceeding three months at a time shall cease to be in the office/ CEC.
- xxii) No member or office bearer of the Central Executive Committee shall publish, circulate and issue any letter, pamphlet, resolution, statement, news items, statements or opinions etc., in any media against the

interest, decisions and policies of the Association. The authority to publish any official statement shall be vested only in the President and the General Secretary. However, an office bearer, other than the President and the General Secretary, may also publish an official statement under special circumstances if he/ she is authorized by the Central Executive Committee to do so on its behalf.

- xxiii) Any office bearer of AIFUCTO who is a member of ACTA shall be a permanent invitee to the CEC as well as the Steering Committee meetings.
- xxiv) The President and the General Secretary, by consultation among themselves, may invite any two members of the Association who are not members of the CEC to a particular CEC meeting if they feel that the experiences and views of such members are necessary for the interest of the Association.

10.2 Powers and Functions of Central Executive Committee

- a) The Central Executive Committee shall
 - i) hold office for 1 (one) year and, at the end of the term, hand over charge to the newly elected CEC at the venue of the conference after declaration of the election results by the Returning Officer. However, Submission of audited accounts and conference report shall be handed over within 20 (twenty) days counting from the concluding day of the Annual Conference.
 - ii) arrange for holding the Annual Conference in consultation with the reception committee and

ensure a minimum of 25 (twenty five) days' notification to the Units/ Zones which shall be deemed necessary for convening the Annual Conference.

- iii) arrange for holding at least one joint meeting of the Zonal Presidents and Zonal Secretaries with Central Executive Committee well before the Annual Conference.
- iv) appoint an Auditor who shall not be a member of the Central Executive Committee.
- v) approve annual budget and sanction expenditure of the Association in the second meeting of the CEC. It will also sanction grants to the Units for holding Annual Conference and such other functions on behalf of ACTA.
- vi) frame rules for disbursement of funds of the Association with a view to maintaining financial discipline for the entire term of office of the Central Executive Committee.
- vii) select ACTA nominees(s) to different bodies of the Universities and other organisations.
- viii) decide other organisational matters not inconsistent with the Constitution.
- ix) have the power to take disciplinary actions including suspension/ expulsion/ disaffiliation against any Unit or any member, if and when the Constitution or any rule or any decision of the Association is violated by any unit or member.
- x) sit from time to time to transact routine business, to review the progress of works and to take

necessary decisions, provided that not more than 3(three) months shall elapse between two meetings of the Central Executive Committee.

- xi) take such other steps and measures for furtherance of the aims, objectives, general policy of the Association and in the interest of maintaining discipline.
- xii) grant financial aid to the distressed members of the Association subject to the availability of fund. The rules for the grant of such aid shall be framed by the Central Executive Committee.
- xiii) invite the Inaugurator, Chief Guest, Special Invitees, etc. to the Annual Conference.
- xiv) exercise all other powers not specifically enumerated in this Article but covered by other Articles of this Constitution.
- xv) have the power to dissolve any Zonal Executive Committee/unit committee and to constitute an Ad-hoc Zonal Committee/unit committee in its place, if the Central Executive Committee feels that such a Zonal Executive Committee/unit committee is inactive or has not worked in conformity with the decisions of the Central Executive Committee. Such Ad-hoc Zonal Executive Committee/unit committee, in no case, shall run office for more than two months.
- xvi) appoint an Office Assistant, if and when necessary, on such terms and conditions as it deems fit.
- xvii) shall have the power to take disciplinary action against any member/ office bearer of the Central

Executive Committee for indulging in any act which is in contravention of any provisions of the constitution or is detrimental to the interest of the Association.

- b)
 - i) One third of the total number of members shall form quorum in a meeting of the Central Executive Committee. No quorum shall be required to hold a meeting adjourned earlier due to lack of quorum.
 - ii) One third of the total number of members of the Central Executive Committee shall collectively have the power to requisition a meeting of the Central Executive Committee.
 - iii) To convene a meeting of the Central Executive Committee, at least 7 (seven) days' notice to the members shall be necessary. For an emergent meeting of the Central Executive Committee at least 24 (twenty four) hours' notice shall be necessary.
 - iv) In a situation where the Central Executive Committee feels that an urgent decision is called for on any vital issue which falls within the purview of the Annual Conference, but which is not due to meet immediately, the Central Executive Committee shall convene a joint meeting of the Central Executive Committee and the Presidents and Secretaries of all Units and all the office bearers of Zonal Executive Committees to take a decision on the issue concerned. The decision of such a meeting shall be equivalent in force to that of a decision of the Annual Conference of the

Association.

10.3 Duties and Responsibilities of the Different Office Bearers

a) President

The President shall

- i) preside over all the meetings of the Central Executive Committee and the Steering Committee.
- ii) preside over the Annual Conference, Annual Lecture programmes, Joint meeting(s) with Zonal Presidents and Secretaries and all such meetings organised by ACTA.
- iii) see that notice of the meetings are served in time to all the members concerned.
- iv) ensure that the Constitution, rules, regulations and procedures of the Association are followed by the members of the Association and the Central Executive Committee.
- v) have to convene requisitioned meeting(s) of the Central Executive Committee and Special Conventions, when demanded by not less than one third of the CEC members, in a proper and constitutional manner.

b) Vice Presidents

- i) In the absence of the President, the Vice President (elected from unreserved category) shall exercise all the powers and functions of the President.
- ii) In the absence of the President and the Vice Presidents, the members of the Central Executive Committee present, shall elect one of them to

preside over any meeting of the Central Executive Committee.

- iii) In the case of the President and the Vice Presidents not being present in the Annual Conference, the delegates present shall elect one of them to preside over the Conference.

c) The General Secretary shall

- i) be responsible for day-to-day office and organisational works of the Association.
- ii) be responsible for coordinating the activities of all the Secretaries/Assistant Secretaries and the sub-committees by providing necessary guidance.
- iii) convene Central Executive Committee meetings and Steering Committee meetings in consultation with the President.
- iv) Prepare the General Secretary's Report on behalf of the Central Executive Committee, which is to be placed in the Annual Conference after receiving prior approval from the Committee.

d) The Finance Secretary shall

- i) maintain accounts of the Association, including receipts and expenditures, and shall be jointly responsible with the General Secretary for all accounts. However, the General Secretary and the Finance Secretary must obtain a prior approval from the President for withdrawing more than thirty thousand (Rs. 30,000) rupees at a time from any bank account of the Association.
- ii) place a statement on the financial position of the Association in every CEC meeting.

- iii) prepare the Annual Budget of the Association and frame guidelines for disbursement of fund for the entire session in consultation with the President and the General Secretary and place the same before the Central Executive Committee in its 2nd meeting after the Annual Conference.
- iv) place all audited accounts and statements on assets and liabilities in the Annual Conference on behalf of the Central Executive Committee after due approval by the CEC.
- v) co-ordinate with and pursue the Zonal Executive Committees and Units to ensure regular payment of annual and other fees from all Units.
- vi) prepare a report on the status of the various Zones and Units regarding the clearance of dues etc. and place the same before the Central Executive Committee in its 2nd meeting just after the Annual Conference.
- vii) discharge all duties and responsibilities in consultation with the General Secretary.

e) Duties and Responsibilities of Secretaries

- i) Organising Secretary shall look after all the organizational matters, keep co-ordination with Zonal Executive Committees and shall perform such other duties and functions as may be assigned to him by the General Secretary/CEC.
- ii) Academic Secretary shall be responsible for all the academic affairs of the Association. Further, he/ she shall discharge his/her duties as Secretary of the Academic sub-committee constituted in

accordance with Article 12 (3) and also perform duty as the Librarian of the ACTA library.

- iii) Women Cell Secretary shall look after, as the Convener of the Women's Cell of ACTA, the relevant activities as entrusted by the CEC from time to time and shall hold conventions, seminars, workshops as and when entrusted to her by the CEC.
- iv) Office and Publicity Secretary shall maintain the office of the Association and look after the maintenance of the Guest House in consultation with General Secretary and Finance Secretary, Further, he/ she shall monitor all publicity works and ensure proper communication between the CEC and the members of ACTA dispatching all necessary papers to the Zonal Executive Committees and Units.
- v) All Secretaries shall discharge all their duties and responsibilities in consultation with the General Secretary.

f) Duties and Responsibilities of the Assistant Secretaries

The four assistant secretaries as provided for in Article 10.1(ix) shall be responsible for assisting the General Secretary and the four Secretaries with all sorts of academic, organizational and other matters relating to the colleges and the units of ACTA within their respective jurisdiction. They shall discharge all duties and responsibilities in consultation with the General Secretary.

PART - V

Steering Committee (SC)

11. Structure, Powers and Functions

- a) The Steering Committee shall be constituted with all the office bearers and ex-officio members of the CEC.
- b) The Steering Committee shall look after all the day to day works of the Association as guided by the Central Executive Committee.
- c) The Steering Committee shall have the power to take any urgent decision, if the situation so demands, but such decisions of the Steering Committee must be placed before the next meeting of the Central Executive Committee for approval.
- d) The Steering Committee shall sit at a regular interval to transact routine business and to review the progress of works provided that not more than 45 (forty five) days shall elapse between a meeting of the Central Executive Committee and a Steering Committee meeting.

PART - VI

12. Various Sub-Committees/Cell

The Central Executive Committee shall form the following Sub-Committees

- 12.1. Editorial Board:** The CEC shall form an Editorial Board with one or two Editors from among the members of the CEC for bringing out at least one issue of the ACTA Journal

before the Annual Conference. There shall not be more than 7 (seven) members in the Editorial Board, out of which 2(two) members shall be co-opted from outside the CEC and the Editor/ Editors shall have the privilege to propose the names of the co-opted members.

12.2. Building Construction and Maintenance Sub-Committee: The CEC shall constitute a Building Construction and Maintenance Sub-Committee consisting of 5 (five) members. The General Secretary shall be the Chairperson and the Finance Secretary shall be the Member-Secretary of the Building Construction and Maintenance Sub-Committee.

Powers and Functions of Building Construction and Maintenance Sub Committee (BCMSC)

- a) The Building Construction and Maintenance Sub Committee shall
 - i) maintain the Building and Guest House properly through the Member Secretary
 - ii) prepare plans and estimates for construction, renovation, repair etc. and place them in the Central Executive Committee meeting for approval.
- b) The Member-Secretary of the BCMSC shall be responsible for keeping records, accounts and other relevant documents of the ACTA House.
- c) The Member-Secretary of the BCMSC shall convene its meeting in consultation with the General Secretary of the Association who shall preside over its meetings.

12.3. Academic Sub-Committee:

The CEC shall constitute an Academic Sub-Committee consisting of thirteen (13) members with the Vice-President (elected from unreserved category) as Chairperson and the Academic Secretary as the Secretary of the Academic Sub-Committee, provided that at least 3 (three) members of the Academic Sub-Committee shall be nominated from outside the Central Executive Committee. All the Assistant Secretaries shall be members of the Academic Sub-Committee.

Powers and functions of Academic Sub-Committee (ASC)

The Academic Sub-Committee constituted in accordance with article 12 (3) shall :

- i) look after the academic affairs of the Association vis-a-vis the academic affairs of the State.
- ii) prepare plans, policies and put forward recommendations on behalf of the Central Executive Committee as and when necessary for the development of education in general and higher education in particular.
- iii) organise academic seminars, discussions, lectures related to problems and policies of higher education and shall publish at least two (2) issues of the ACTA Bulletin on behalf of the Central Executive Committee.

12.4. Women Studies and Development Cell (in short, Women Cell)

As it has been found expedient, a Cell for Women Studies and Development is being formed to look after and address issues related to the Woman teachers in the

provincialised colleges of Assam. The Women Studies and Development Cell, ACTA, to be mentioned as Women Cell, shall suggest measures and programmes to the Central Executive Committee for implementation. The Cell shall be formed in the following manner —

One Chairperson (President, ACTA)

One Vice Chairperson (The elected Woman Vice President)

One Convener (The elected Women Cell Secretary)

- a) Each Zone shall nominate/ elect one woman member to the Women Cell for a term of one year.
- b) The Women Cell shall hold an Annual Convention prior to or along with the Annual Conference as per guidelines and suggestions of the Central Executive Committee.
- c) Zonal Women Studies and Development Cell, Zonal Women Cell, in short, shall be formed in each Zone in accordance with the spirit and provision of this article to take up issues related to the Woman teachers of the provincialised colleges of Assam.
- d) Each Unit of the ACTA shall form one Women Cell in the spirit of this article

PART – VII

13. Finance, Budget, Accounts and Audit

13.1 Fund

- a) The Central funds of the Association shall consist of
 - i) Enrolment fees from members

- ii) Building fees from members
 - iii) Annual affiliation fees from Units
 - iv) Annual individual membership fees from members.
 - v) Annual individual Conference fees from members.
 - vi) Annual individual contribution to the Distressed Members' Aid Fund.
 - vii) Annual individual publication fees from members.
 - viii) Contribution from members and Reception Committee.
 - ix) Donation and grants.
 - x) Income from Association's properties and its Guest House.
 - xi) Sale proceeds of nomination papers and election fees.
 - xii) Such other sources of income as may be decided by the Central Executive Committee.
- b) The funds of the Association shall be as under:
- i) ACTA General Fund
 - ii) ACTA Building Fund
 - iii) ACTA Library and Research Centre Fund
- c) The funds as mentioned in Article 13(b) shall be deposited in the accounts opened under those heads with any scheduled bank at Guwahati.
- d) All the funds as mentioned in Article 13(b) shall be operated by the General Secretary and the Finance Secretary jointly.
- e) Transfer of Fund from one account to another is restricted

without prior permission of the CEC.

13.2. Accounts and Audit

- a) All Accounts of the Association shall be duly audited just before the Annual Conference by an Auditor appointed under Article 10.2 (a) (iv) and the audit report along with the statement of income and expenditure shall be placed in the Annual Conference for approval, after being approved by the CEC.
- b) All expenditure shall be made in accordance with Article 10.2 (a) (v), and 10.3 (d) (ii) & (iii).
- c) The Unit hosting the Annual Conference shall furnish the audited accounts of all funds including the fund sanctioned by the Association immediately after three (3) months from the concluding day of the Annual Conference.

PART - VIII

14. Annual Conferences

14.1 ACTA Annual Conference

- a) The Annual Conference of the Association shall be held once every year. In no case, more than 14 (fourteen) months shall elapse between two Annual Conferences. The dates of Annual Conference shall be fixed by the Central Executive Committee in consultation with the Unit hosting the conference.
- b) Each Unit shall be entitled to send one delegate against every fifteen members or fraction thereof to the Annual Conference, subject to a minimum of two delegates from

a Unit to the Conference.

- c) Each Zonal Executive Committee shall be entitled to send its President, Secretary and Assistant Secretary, Women Cell or any 3 (three) Members, out of which one shall be a woman, as delegates to the Annual Conference.
- d) All the Central Executive Committee members and office bearers shall be Ex-officio delegates to Annual Conference.
- e) The Annual Conference shall be the supreme body and shall have the power to discuss, decide and take action on any matter duly placed before it by the Central Executive Committee or by any delegate with permission of the President.

14.2. Annual Zonal Conference

- a) The Annual Zonal Conference in each Zone shall be held once every year at least 15 (fifteen) days before the ACTA Annual Conference. The date and the venue of the Annual Zonal Conference shall be fixed by the Zonal Executive Committee in consultation with the Unit hosting the (Zonal) Conference.
- b) Each Unit within a Zone shall be entitled to send one delegate against every 5(five) members and fraction thereof to the Annual Zonal Conference.
- c) All Zonal Executive Committee members and office bearers shall be ex-officio delegates to the Annual Zonal Conference.

- d) There shall be one Observer from among the members of the Central Executive Committee to observe the Annual Zonal Conference.
- e) The Annual Zonal Conference shall review progress and implementation of the decisions of the Central Executive Committee and discuss any matter which is to be forwarded to ACTA Annual Conference.
- f) The Annual Zonal Conference shall frame rules for maintenance of fund of the Zone including receipts and expenditures.

PART - IX

15. Miscellaneous

15.1 Right to Sue and / or be sued

The Association shall sue and/or be sued in the name of President and/or General Secretary.

15.2 Special Convention

A Special Convention of the Association may be convened by the Central Executive Committee for any specific purpose if and when it is considered absolutely necessary. All the office bearers and CEC members, Presidents and Secretaries of the Zones and Units or their representatives shall be the delegates to the Special Convention. Such a Special Convention may also be requisitioned by not less than one third of the total number of duly affiliated Units of the Association collectively for any specific purpose to be clearly stated in the letter of

requisition. On receipt of such a letter of requisition, the President shall take necessary steps to convene and hold the convention within 30 (thirty) days from the receipt of the requisition letter.

15.3 Amendment

The Constitution shall not be amended or modified except by a proposal of the Central Executive Committee, which shall have to be circulated to the Units for opinion at least thirty days before the ACTA Annual Conference and which shall have to be passed by a majority of not less than two-third of the delegates present and voting in the Annual Conference.

The Units and Zonal Executive Committees shall have the power to suggest amendments to the Constitution and forward the same to the Central Executive Committee, preferably before 3 months of the ACTA Annual Conference, for its consideration and necessary action.

15.4 Interpretation

If any difficulty arises as to the interpretation of any of the provisions of the Constitution, the interpretation given by the Central Executive Committee shall be final and binding on all concerned.

15.5 Dissolution

The Association shall not be dissolved except by a proposal through a special resolution of the Central Executive Committee which shall be duly notified to all

the units not less than three months before the ACTA Annual Conference, and which shall have to be approved by not less than three-fourth of the total number of Units before the ACTA Annual Conference meets. Such a proposal of dissolution shall have to be duly moved in the ACTA Annual Conference and passed by not less than three-fourth of the delegates present and voting. In case of dissolution, the assets and properties of the Association, after all its debts and liabilities are cleared, shall be handed over to an association having similar aims and objectives and operating within the state of Assam, which will be selected by the Annual Conference by a majority vote.

Schedule-I

ASSAM COLLEGE TEACHERS' ASSOCIATION



NEW MEMBERSHIP ENROLMENT FORM

1. Name :
2. Qualification(s) :
3. Name of the College :
4. Department :
5. Date of Joining :
6. Age :
7. Permanent Address :
.....
.....
8. Correspondence Address :
.....
.....
9. Contact Number :

DECLARATION

I do hereby solemnly declare that I shall abide by the constitution of ACTA and shall pay all dues in time and so long as I am a member, I shall not do anything which might go against the interest of the Association.

Unit Secretary

Date:

Signature

Date:

**List of the names of Zones and
Colleges (Alphabetwise)**

Zone I : Barpeta

1. Bajali College
P.O. – Pathsala, PIN – 781325, Dist – Barpeta
2. Baosi Banikanta Kakati College
P.O. – Nagaon, PIN - 781309, Dist – Barpeta
3. Bapuji College
P.O. – Sarthebari, PIN – 781307, Dist – Barpeta
4. Barnagar College
P.O. – Sorbhog, PIN - 781317, Dist – Barpeta
5. Barpeta Girls' College
P.O. – Barpeta, PIN – 781301, Dist – Barpeta
6. B.B. Kishan College
P.O. – Jalahghat, PIN - 781327, Dist – Barpeta
7. B.H. College
P.O. – Howly, PIN – 781316, Dist – Barpeta
8. B.H.B. College
P.O. – Sarupeta, PIN - 781318, Dist – Barpeta
9. Bhawanipur Anchalik College
P.O. – Bhabanipur, PIN - 781352, Dist – Barpeta
10. G. L. Choudhury College
P.O. – Barpeta Road, PIN – 781315, Dist – Barpeta
11. Mandia Anchalik College
P.O. – Mandia, PIN – 781308, Dist – Barpeta
12. M.C. College
P.O. – Barpeta, PIN - 781301, Dist – Barpeta
13. M.K. College
P.O. – Chenga, PIN - 781305, Dist – Barpeta
14. Nabajyito College
P.O. – Kalgachia, PIN - 781319, Dist – Barpeta

15. N.H. College
P.O. – Patacharkuchi, PIN - 781326, Dist – Barpeta
16. North Kamrup College
P.O. - Baghmara Bazar, PIN - 781328, Dist - Barpeta

Zone II : Bongaigaon-Kokrajhar-Chirang

1. Abhayapuri College
P.O. – Abhayapuri, PIN – 783384, Dist – Bongaigaon
2. Bijni College
P.O. – Bijni, PIN - 783390, Dist – Bongaigaon
3. Birjhara Mahavidyalaya
P.O. – Bongaigaon, PIN - 783380, Dist – Bongaigaon
4. Bongaigaon College
P.O. – Bongaigaon, PIN - 783380, Dist – Bongaigaon
5. Fakiragram College
P.O. – Fakiragram, PIN – 783345, Dist – Kokrajhar
6. Gossaigaon College
P.O. – Gossaigaon, PIN - 783360, Dist – Kokrajhar
7. Janata College
P.O. – Serfanguri, PIN - 783346, Dist – Kokrajhar
8. Kokrajhar College
P.O. – Kokrajhar, PIN - 783370, Dist – Kokrajhar
9. Manikpur Anchalik College
P.O. – Manikpur, PIN – 783392, Dist – Bongaigaon

Zone III : Cachar

1. Cachar College
P.O. Silchar, PIN - 788001, Dist – Cachar
2. G.C. College
P.O. Ambikapur, PIN - 788004, Dist – Cachar
3. Janata College
P.O. Kabuganj, PIN - 78834, Dist – Cachar

4. M.C.Das College
P.O. Sonaimukh, PIN - 788119, Dist – Cachar
5. Nehru College
P.O. Pailapool, PIN - 788098, Dist – Cachar
6. Radha Madhab College
P.O. Silchar, PIN - 788801, Dist – Cachar
7. Women's College
P.O. Schar, PIN - 788001, Dist - Cachar

Zone IV : Darrang-Udalguri

1. Kharupetia College
P.O – Kharupatia, PIN - 784115, Dist – Darrang
2. Mangaldoi College
P.O –Mangaldoi, PIN - 784125, Dist – Darrang
3. Sipajhar College
P.O – Sipajhar, PIN - 784145, Dist – Darrang
4. Tangla College
P.O.- Tangla, PIN – 784521, Dist – Darrang
5. Udalguri College
P.O. – Udalguri, PIN – 784509, Dist – Udalguri (BTAD)

Zone V : Dhuburi

1. Alamganj Rangamati College
P.O. – Alamganj, PIN – 7833339, Dist – Dhuburi
2. Bilasipara College
P.O. – Bilasipara, PIN - 783348, Dist – Dhubri
3. B.N. College
P.O. – Dhubri, PIN - 783324, Dist – Dhubri
4. Chilarai College
P.O. – Golokganj, PIN – 783334, Dist – Dhubri
5. Mancachar College
P.O. – Mancachar, PIN - 783131, Dist – Dhubri

6. P.B. College
P.O. – Gauripur, PIN – 783331, Dist – Dhubri
7. Ratnapith College
P.O. – Chapar, PIN – 783371, Dist – Dhubri
8. Sapatgram College
P.O. – Sapatgram, PIN – 783337, Dist – Dhubri
9. South Salmara College
P.O. – South Salmara, PIN – 783330, Dist – Dhuburi

Zone VI : Dibrugarh

1. Dakha Devi Rasiwasia College
P.O. – Chabua, PIN - 786184, Dist – Dibrugarh
2. D.H.S.K College,
P.O. – Dibrugarh, PIN - 786001, Dist – Dibrugarh
3. D.H.S.K. Commerce College
P.O. – Dibrugarh, PIN - 786001, Dist – Dibrugarh
4. Dibru College
P.O. – Dibrugarh, PIN - 786001, Dist – Dibrugarh
5. Duliajan College
P.O. Duliajan, PIN - 786002, Dist – Dibrugarh
6. Khowang college
P.O. – Khowang, PIN - 785675, Dist – Dibrugarh
7. Monohori Devi Kanoi Girls' College
P.O. – Dibrugarh, PIN - 786001, Dist – Dibrugarh
8. Naharkatia College
P.O. – Naharkatia, PIN - 786610, Dist – Dibrugarh
9. Namrup College
P.O. – Namrup, PIN - 786623, Dist – Dibrugarh
10. N.L.B. City College
P.O. – C.R. Building Dibrugarh, Dist – Dibrugarh
11. Tengakhat College
P.O. – Tengakhat, PIN - 786003, Dist – Dibrugarh

12. Tingkhong College
P.O. – Tingkhong, PIN- 786612, Dist – Dibrugarh

Zone VII : Dhemaji-Dhakuakhana

1. Brahmaputra College
P.O. – Bokulguri, PIN – 787055, Dist – Lakhimpur
2. Dhakuakhana College
P.O. – Dhakukhana, PIN - 787055, Dist - Lakhimpur
3. Dhemaji College
P.O. – Dhemaji, PIN – 787057, Dist - Dhemaji
4. Dhemaji Commerce College
P.O. – Dhemaji, PIN – 787057, Dist – Dhemaji
5. Dhemaji Girls' College
P.O. – Dhemaji, PIN – 787057, Dist – Dhemaji
6. Gogamukh College
P.O. – Gogamukh, PIN – 787034, Dist – Dhemaji
7. Harhi College
P.O. – Gobindapur, PIN – 787055, Dist – Lakhimpur
8. Jonai Girls' College
P.O – Jonai, PIN – 787060, Dist – Dhemaji
9. Machkhowa Degree College
P.O. – Machkhowa, PIN – 787058, Dist - Dhemaji
10. Moridhal College
P.O. – Maridhal, PIN - 787057, Dist – Dhemaji
11. Murkong Selek College
P.O. – Murkong Selek, PIN - 787060, Dist – Dhemaji
12. North Bank College
P.O. – Ghilamara, PIN – 787053, Dist - Lakhimpur
13. Purbanchal College
P.O. – Silapathar, PIN – 787057, Dist – Dhemaji
14. Silapathar College
P.O. – Silapathar, PIN – 787057, Dist – Dhemaji
15. Silapathar Town College
P.O. – Silapathar, PIN – 787057, Dist – Dhemaji

16. Simen Chapori College
P.O. – Simen Chapori, PIN – 787061, Dist – Dhemaji
17. Sissiborgaon College
P.O. – Sissiborgaon, PIN – 787110, Dist – Dhemaji

Zone VIII : Goalpara

1. Bikali College
P.O. – Dhupdhara, PIN - 783123, Dist – Goalpara
2. Dalgoma Anchalik College
P.O. – Matia, PIN – 783125, Dist – Goalpara
3. Dudhnoi College
P.O. – Dudhnoi, PIN - 783124, Dist – Goalpara
4. Golapara College
P.O. – Goalpara, PIN - 783101, Dist – Goalpara
5. Habraghat College
P.O. – Krishnai, PIN - 783126, Dist – Goalpara
6. Jaleswar College Tapoban
P.O. – Katarihara, PIN – 783132, Dist – Goalpara
7. Lakhipur College
P.O. – Lakhipur, PIN - 783129, Dist – Goalpara
8. West Goalpara College
P.O. – Ambari, PIN - 783123, Dist - Goalpara

Zone IX: Golaghat

1. D.K.D College
P.O. – Dergaon, PIN - 785614, Dist – Golaghat
2. D.R. College
P.O. – Golaghat, PIN – 785621, Dist – Golaghat
3. Furkating College
P.O. – Forkating, PIN – 785610, Dist – Golaghat
4. Golaghat Commerce College
P.O. Golaghat, PIN – 785621, Dist – Golaghat

5. H.P.B. Girls' College
P.O. Golaghat, PIN - 785621, Dist – Golaghat
6. Jaya Gogoi College
P.O. Khumtai, PIN - 785619, Dist – Golaghat
7. J.D.S.G. College
P.O. Bokakhat, PIN - 785612, Dist – Golaghat
8. Kamargaon College
P.O. Kamargaon, PIN - 785619, Dist – Golaghat
9. Melamora College
P.O. Melamora, PIN – 785702, Dist – Golaghat
10. Sarupathar College
P.O. Sarupathar, PIN - 785601, Dist – Golaghat

Zone X : Hailakandi-Karimganj

1. Karimganj College
P.O. Karimganj, PIN - 788710, Dist – Karimganj
2. Lala Rural College
P.O. Lala, PIN - 788163, Dist – Halilakandi
3. N.C. College
P.O. Badarpur, PIN - 788806, Dist – Karimganj
4. Nilambazar College
P.O. Nilambazar, PIN – 788722, Dist - Karimganj
5. Ram Krishna Nagar College
P.O. Ram Krishna Nagar, PIN - 788166, Dist – Karimganj
6. R.S. College
P.O. Karimganj, PIN - 788710, Dist – Karimganj
7. S.S. College
P.O. Hailakandi, PIN - 788151, Dist – Hailakandi

Zone X I: Hojai-Dima Hasao-Karbi Anglong

1. Hazi Anfar Ali College
P.O. Dabaka, PIN – 782440, Dist - Hojai
2. Hojai College
P.O. Hojai, PIN – 782435, Dist – Hojai

3. Lanka Mahavidyalaya
P.O. Lanka, PIN – 782446, Dist – Hojai
4. Lumding College
P.O. Lumding, PIN – 782447, Dist – Hojai
5. Maibong Degree College
P.O. Maibong, PIN – 788831, Dima Hasao

Zone XII : Jorhat

1. Bahona College
P.O. – Bahona, PIN – 785101, Dist – Jorhat
2. Chandra Kamal Bezbaruah College
P.O. – Jogduar (Teok), PIN - 785112, Dist – Jorhat
3. Chandra Kamal Bezbaruah Commerce College
P.O. – Jorhat, PIN - 785001, Dist – Jorhat
4. Cinnamara College
Kavyakshetra, Cinnamara, PIN – 785008, Dist - Jorhat
5. Devi Charan Barua Girls' College
P.O. – Jorhat– 785001, Dist – Jorhat
6. Jagannath Barooah College
P.O. – Jorhat, PIN - 785001, Dist – Jorhat
7. Jorhat College
P.O. – Jorhat, PIN - 785001, Dist – Jorhat
8. Jorhat Kendriya Mahavidyalaya
P.O. – Jorhat, PIN - 785010, Dist – Jorhat
9. Kakojan College
P.O. – Kakojan, PIN - 786184, Dist – Jorhat
10. Mariani College
P.O. – Mariani, PIN - 785634, Dist — Jorhat
11. Nanda Nath Saikia College
P.O. – Titabar, PIN- 785630, Dist — Jorhat

Zone XIII : Kamrup (Metro)

1. Arya Videyapeeth College
P.O. – Guwahati, PIN - 781016, Dist – Kamrup (M)
2. B.Borooah College
P.O. – Guwahati, PIN – 781007, Dist – Kamrup(M)
3. Beltola College
P.O. – Guwahati, PIN – 781028, Dist – Kamrup (M)
4. Dimoria College
P.O. – Khetri, PIN - 782403, Dist – Kamrup (M)
5. Dispur College
P.O. – Guwahati, PIN - 781006, Dist – Kamrup (M)
6. Guwahati College
P.O. – Guwahati, PIN - 781021, Dist – Kamrup (M)
7. Gauhati Commerce College
P.O. – Guwahati, PIN - 781021, Dist – Kamrup (M)
8. Handique Girls' College
P.O. – Guwahati, PIN - 781001, Dist – Kamrup (M)
9. Kanya Mahavidyalaya
P.O. – Guwahati, PIN – 781003, Dist – Kamrup (M)
10. Karmashree Hiteswar Saikia College
P.O. – Guwahati, PIN – 781022, Dist – Kamrup (M)
11. K.C.Das Commerce College
P.O. – Guwahati, PIN - 781009, Dist – Kamrup (M)
12. K.R.B. Girls' College
P.O. – Guwahati, PIN – 781025, Dist – Kamrup
13. L.C.B. College
P.O. – Guwahati, PIN - 781009, Dist – Kamrup (M)
14. Pandu College
P.O. – Guwahati, PIN – 781012, Dist – Kamrup (M)
15. Pragjyotish College
P.O. – Guwahati, PIN - 781009, Dist – Kamrup (M)
16. R.G. Baruah College
P.O. – Guwahati, PIN - 781025, Dist – Kamrup (M)

17. S.B. Deorah College
P.O. – Guwahati, PIN – 781007, Dist – Kamrup (M)
18. Sonapur College
P.O. – Sonapur, PIN - 782402, Dist – Kamrup(M)

Zone XIV : Kamrup

1. B.P. Chaliha College
P.O. – Nagarbera, PIN - 781127, Dist – Kamrup
2. Binanda Chandra Medhi College
P.O. – Ramdia, PIN – 781102, Dist – Kamrup
3. Chaygaon College
P.O. – Chaygaon, PIN - 781124, Dist – Kamrup
4. Dam Dama College
P.O. – Kulhati – 781104, Dist – Kamrup
5. D.K. College
P.O. – Mirza, PIN - 781125, Dist – Kamrup
6. D.K. Girls' College
P.O. – Mirza, PIN - 781125, Dist – Kamrup
7. Goreswar College
P.O. – Goreswar, PIN – 781361, Dist – Kamrup
8. J.N. College
P.O. – Boko, PIN – 781123, Dist – Kamrup
9. North Gauhati College
P.O. – North Gauhati, PIN – 781031, Dist – Kamrup
10. Paschim Guwahati Mahavidyalaya
P.O. – Dharapur, PIN - 781133, Dist – Kamrup
11. Pub Kamrup College
P.O. - Baihata Chartiali, PIN - 781280, Dist – Kamrup
12. Puthimari College
P.O. – Soneswar, PIN - 781380, Dist – Kamrup
13. Rangia College
P.O. – Rangia, PIN – 781354, Dist – Kamrup

14. Saraighat College
P.O. – Changsari, PIN - 781030, Dist – Kamrup
15. S.B.M.S College
P.O. – Sualkuchi, PIN - 781103, Dist – Kamrup
16. Suren Das College
P.O. – Hajo, PIN - 781012, Dist – Kamrup

Zone XV : Lakhimpur

1. Bihpuria College
P.O. – Bihpuria, PIN - 784161, Dist – Lakhimpur
2. Kherajkhat College
P.O. – Deotala, PIN – 787033, Dist – Lakhimpur
3. Lakhimpur Kendriya Mahavidyalaya
P.O. – Charaimoria, PIN - 787032, Dist – Lakhimpur
4. Lakhimpur Commerce College
P.O. – North Lakhimpur, PIN - 787001, Dist – Lakhimpur
5. Lakhimpur Girls' College
P.O. – North Lakhimpur, PIN – 787001, Dist – Lakhimpur
6. Lakhimpur Telahi Kamalaboria College
P.O. – Azad, PIN - 787031, Dist – Lakhimpur
7. Laluk College
P.O. – Laluk, PIN – 784160, Dist – Lakhimpur
8. Madhabdev College
P.O. – Narayanpur, PIN - 784164, Dist – Lakhimpur
9. North Lakhimpur College
P.O. – North Lakhimpur, PIN – 787001, Dist – Lakhimpur
10. Nowboicha College
P.O. – Nowboicha, PIN - 787052, Dist – Lakhimpur
11. Panigaon Om Prakash Dinodia College
P.O. –Panigaon, PIN - 787052, Dist – Lakhimpur
12. Pub Dikrong College
P.O. – Lahalial, PIN – 784161

13. Sankardev College
P.O. – Pathali Paha, PIN - 784163, Dist – Lakhimpur

Zone XVI : Majuli

1. Jengraimukh College
P.O. Majuli, PIN – 785105, Dist - Majuli
2. Majuli College
P.O. Kamalabari, PIN – 785106, Dist - Majuli
3. Rangasahi College
P.O. Rangasahi, PIN – 785107, Dist - Majuli
4. Ujani Majuli Kherkatia College
P.O. Ratanapur, Miri, PIN – 785110, Dist - Majuli

Zone XVII : Nagaon-Morigaon

1. Anandaram Dhekial Phookan College
P.O. – Nagaon, PIN - 782002, Dist—Nagaon
2. Batadraba Sri Sri Sankardev College
P.O. – Bordua, PIN – 782122, Dist – Nagaon
3. Birinchi Kumar Barooah College
P.O. – Puranigudam, PIN - 782141, Dist—Nagaon
4. Charaibahi College
P.O. – Charaibahi, PIN – 782413, Dist - Morigaon
5. Dhing College
P.O. – Dhing, PIN - 782123, Dist—Nagaon
6. Ghanakanta Baruah College
P.O. – Morigaon, PIN – 782105, Dist – Morigaon
7. Jagiroad College
P.O. – Jagiroad, PIN – 782137, Dist—Morigaon
8. Kaliabor College
P.O. – Kuwaritol, PIN - 782137, Dist—Nagaon
9. Kampur College
P.O. – Kampur, PIN - 782426, Dist—Nagaon

10. Khagarijan College
P.O. – Khagarijan, PIN - 782001, Dist— Nagaon
11. Mairabari College
P.O. – Mairabari, PIN - 782126, Dist—Morigaon
12. Morigaon College
P.O. –Morigaon, PIN - 782105, Dist—Morigaon
13. Nonoi College
P.O. – Nonoi, PIN – 782101, Dist - Nagaon
14. Nowgong College
P.O. – Nagaon, PIN - 782001, Dist—Nagaon
15. Nowgong Girls' College
P.O. – Nagaon, PIN - 782001, Dist—Nagaon
16. Nagaon Gopi Nath Deva Goswami Commerce College
P.O. – Nagaon, PIN - 782001, Dist—Nagaon
17. Raha College
P.O – Raha, PIN - 782103, Dist—Nagaon
18. Rupahi College
P.O. – Rupahi, PIN - 782125, Dist—Nagaon
19. Samaguri College
P.O.– Samaguri, PIN-782140, Dist - Nagaon

Zone XVIII : Nalbari

1. Barama College
P.O. – Barama, PIN – 781346, Dist – Nalbari
2. Barbhag College
P.O. – Kalag, PIN – 781351, Dist – Nalbari
3. Barkhetri College
P.O. – Mukalmua, PIN – 781126, Dist – Nalbari
4. Kamrup College
P.O. – Chamata, PIN - 781306, Dist – Nalbari
5. M.N.C. Balika Mahavidyalaya
P.O. – Nalbari, PIN - 781335, Dist – Nalbari
6. Nalbari College
P.O. – Nalbari, PIN - 781335, Dist – Nalbari

7. Nalbari Commerce College
P.O. – Nalbari, PIN - 781335, Dist – Nalbari
8. Tihu College
P.O. – Tihu, PIN - 781371, Dist - Nalbari

Zone XIX : Sivasagar

1. Amguri College
P.O. Amguri, PIN- 785680, Dist – Sivasagar
2. Bir Lachit College
A. T. Road, Sivasagar, PIN – 785640, Dist - Sivasagar
3. Borhat B.P.B.M. College
P.O. – Borhat, PIN – 785693, Dist - Sivasagar
4. Demow College
P.O. Demow, PIN - 785662, Dist – Sivasagar
5. Dikhowmukh College
P.O. – Gaurisagar, PIN - 785664, Dist – Sivasagar
6. Gargaon College
P.O – Gargaon, PIN - 785685, Dist – Sivasagar
7. Hem Ch. Dev Goswami College
P.O – Nitaipukhuri, PIN - 785671, Dist – Sivasagar
8. Jhanji Hem Nath Sarma College
P.O – Jhanji, PIN - 785683, Dist – Sivasagar
9. Moran College
P.O – Moran, PIN - 785670, Dist – Sivasagar
10. Moran Mahila Mahavidyalaya
Thakur Bari Road ,Opp. Moranhat Post Office, Jyotipur, Moranhat
Town, Assam- 785670
11. Nazira College
P.O – Nazira, PIN- 785685, Dist – Sivasagar
12. Sibsagar College
P.O. – Joysagar, PIN - 785665, Dist – Sivasagar
13. Sibsagar Commerce College
P.O. –Sivasagar, PIN - 785640, Dist – Sivasagar

14. Sibsagar Girls' College
P.O. –Sivasagar, PIN - 785640, Dist – Sivasagar
15. Sonari College
P.O. – Sonari, PIN - 785690, Dist – Sivasagar
16. Swahid Maniram Dewan College
P.O.- Charing, PIN - 785661, Dist – Sivasagar
17. Swahid Peoli Phukan College
P.O.- Namtidol, PIN - 785684, Dist – Sivasagar

Zone XX : Sonitpur

1. Bihali Degree College,
P.O. – Barganh, PIN – 784149, Dist – Sonitpur
2. Biswanath College
P.O. – Biswanath Chariali, PIN - 787055, Dist—Sonitpur
3. Chaiduar College
P.O. – Gohpur, PIN - 784168, Dist — Sonitpur
4. Darrang College
P.O. – Tezpur, PIN – 784001, Dist — Sonitpur
5. L.G.B. Girls' College
P.O. – Tezpur, PIN – 784001, Dist – Sonitpur
6. Lokanayak Omeo Kumar Das College
P.O – Dhekiajuli, PIN – 784110, Dist – Sonitpur
7. Rangapara College
P.O – Rangapara, PIN – 784505, Dist – Sonitpur
8. Tezpur College
P.O.- Tezpur, PIN - 784001, Dist – Sonitpur
9. Tyagbeer Hem Boruah College
P.O. – Jamugurihat, PIN – 784189, Dist – Sonitpur

Zone XXI : Tinsukia Zone

1. Digboi college
P.O. – Digboi, PIN - 786171, Dist – Tinsukia

2. Digboi Mahila Mahavidyalaya
P.O – Digboi, PIN - 783171, Dist – Tinsukia
3. Doom Dooma College
P.O. Rupaisiding, PIN - 786153, Dist – Tinsukia
4. Ledo College
Ledo College Road, Near Old Airstrip, Ledo, Assam-786182
5. Margherita College
P.O – Margherita, PIN - 786168, Dist – Tinsukia
6. Sadiya College
P.O – Chapakhowa, PIN - 786157, Dist – Tinsukia
7. Tinsukia College
P.O – Tinsukia, PIN - 786125, Dist – Tinsukia
8. Tinsukia Commerce College
P.O – Tinsukia, PIN - 786125, Dist – Tinsukia
9. Tinsukia Women’s College
P.O – Tinsukia, PIN - 786125, Dist – Tinsukia
